



**A Tailored Education and Training Suite to Support Palliative
Care Service Delivery for Aboriginal and / or Torres Strait Islander Peoples**

Aboriginal Liaison Consultant / Officer

Brief & Expression of Interest

Expressions of Interest

Palliative Care South Australia (PCSA) is seeking Aboriginal or Torres Strait Islander Consultants / Officers to work on **A Tailored Education and Training Suite to Support Palliative Care Service Delivery for Aboriginal and / or Torres Strait Islander Peoples Project** over the next three years to consult with Australian General Practice Accreditation Limited (AGPAL), the project lead, other stakeholders and Aboriginal and Torres Strait Islander communities in the development and trialing of palliative care education and training resources.

Project Background

AGPAL & PCSA have been successful in receiving funding from the Australian Government Department of Health through their National Palliative Care Projects 2020 – 2023.

The grant will develop an education and training suite for health professionals working with Aboriginal and Torres Strait Islander peoples.

The education and training resources will be targeted at: -

- Aboriginal and Torres Strait Islander Health Workers and Practitioners
- Students seeking to become Aboriginal and Torres Strait Islander Health Workers and Practitioners
- Any other health professionals who support Aboriginal and Torres Strait Islander patients and their families, carers and wider communities.

The Project will develop and trial education and training resources with a strong focus upon the “train the trainer” approach and longer-term sustainability. The Aboriginal Liaison Consultant(s) / Officer(s) will support the development and delivery of the training.

The Project development and trials will focus upon: -

- Co-creation of resources with Aboriginal and Torres Strait Islander peoples and stakeholders
- Community of Practice (CoP) principles being applied in order to strengthen the knowledge and capability of all involved.
- Ensuring that all information presented is culturally safe, relevant and consistent

The outcomes of the Project will include the following assets: -

- "Train the Trainer" manuals, templates and resources
- A series of Webinars and an e-learning platform
- Production of toolkits and workbooks
- Stronger relationships between Aboriginal and Torres Strait Islander Health Workers and palliative care services and other advocates
- The promotion of knowledge sharing through the Communities of Practice.



Roles for the Aboriginal Liaison Consultant(s) / Officer(s)

The Aboriginal Liaison Consultant(s) / Officer(s) will carry out the following national roles: -

- Support establishment of the Advisory and Working Groups and Consortium Arrangement
- Identify and liaise with key stakeholders and participants for all face to face events and online training
- Promotion of all face to face events and online training to maximise attendance and engagement
- Coordination of the best sites and venues in which to hold all face to face events
- Supporting the logistics for the delivery of all face to face events and online training
- Contribute to the delivery of high quality training, as appropriate, through face to face and online modes
- Assisting with the feedback and evaluation of all educational resources and training events
- Providing feedback and input into the design, content development and presentation of all educational and training resources (including feedback on the cultural appropriateness of the content and training)
- Advice re cultural safety, protocols and relevance throughout all aspects of the Project
- Working closely with the AGPAL team and other stakeholders throughout the Project to ensure that the outcomes of the Project are achieved
- Provide timely input throughout the iterative process for the development and adaptation of the suite of educational resources and training events
- Provide input in the appropriate revision of the suite of educational and training resources based on feedback from trainers, practice teams, Advisory and Working Groups, and the Department
- Provide input into the evaluation of the educational and training resources and other areas as appropriate
- Contribute to the performance reports, interim progress reports and final report.

Project Delivery

Consultants / Officers: - The Project partners are actively seeking Aboriginal and / or Torres Strait Islander Consultants / staff to support this exciting Project. Aboriginal and Torres Strait Islander peoples are strongly encouraged to apply.

Number of events: - There will be 22 face to face events held across the country with a strong metropolitan (approx. 11) and remote / regional focus (approx. 11) depending upon uptake and practicalities (the national sites for delivery are attached at **Attachment 1**)

Number of participants to be targeted: - Each face to face event will include up to 30 participants

Coordination of sites and deliveries; - it is essential that the events are delivered in the safest and most accessible environments possible.

Team: - The Aboriginal Liaison Consultant(s) / Officer(s) will ideally work as a team of two and will work collaboratively to ensure that the outcomes of the Project are met.



Gender balance: - The Project Governance Group ideally want to contract with an Aboriginal or Torres Strait Islander female and male to share this role. This acknowledges the sensitive conversations about death and dying and the fact that men's and women's business may apply.

Time commitment: - Up to 0.5 FTE per week for 3 years (based upon skills, budget and employment / contractual configuration).

Consultancy or employment: - As the Project Governance Group is seeking the best possible skill mix for this Project, it is open to receiving applications from consultants or people who want to be employed in these roles.

Location: - For ease of Project management and cohesion, the Project Governance Group would prefer that the consultants / employees were based in either Brisbane or Adelaide; this is negotiable as the best people for the job may be located elsewhere

Travel and accommodation: - all intra and interstate travel, allowances and accommodation will be covered through the Project

Project Timelines: - the successful applicants will be commencing in July 2020 with the concentration of the face to face trials work in 2021 and 2022.

Inquiries about the role and your suitability for it can be forwarded to Mark Waters, Executive Director, PCSA, on mwaters@pallcare.asn.au or via phone on 0417 834 938.

Expressions of Interest with a cover letter outlining your suitability for the role and your Curriculum Vitae are due by July 10th 2020 and are to be sent to Mark Waters on mwaters@pallcare.asn.au or posted to Palliative Care South Australia, PO Box 435, Fullarton, SA, 5063.



Attachment 1

Proposed locations for face to face events

Please note, these locations were guided by initial research and stakeholder discussions. The Project Governance Group may refine locations through further community engagement.

State/Territory	Locations		
NSW (4)	Sydney x2	Port Macquarie	Dubbo
SA (3)	Adelaide	Mount Gambier	Whyalla
NT (3)	Darwin	Alice Springs	Tennant Creek
QLD (4)	Brisbane x2	Cairns	Mount Isa
VIC (3)	Melbourne	Shepparton	Warrnambool
ACT (1)	Canberra		
TAS (1)	Hobart		
WA (3)	Perth	Broome	Kalgoorlie