

# Job description

Agency	Department of Health	Work unit	Public Health Unit - Centre for Disease Control
Job title	Public Health Physician Centre for Disease Control, COVID-19	Designation	Specialist Public Health Medicine
Job type	Full Time	Duration	Fixed for 12 months
Salary	\$189,585 - \$231,984	Location	Darwin
Position number	72212401 RTF 223178	Closing	26/10/2021
Contact	Dr Vicki Krause on 08 8922 8510 or <a href="mailto:vicki.krause@nt.gov.au">vicki.krause@nt.gov.au</a>		
About the agency	<a href="http://www.health.nt.gov.au/">http://www.health.nt.gov.au/</a>		
Apply online	<a href="https://jobs.nt.gov.au/Home/JobDetails?rtfld=223178">https://jobs.nt.gov.au/Home/JobDetails?rtfld=223178</a>		

**Applications must be limited to a one-page summary sheet and detailed resume**

## Information for applicants – Inclusion and diversity and Special measures

The NTPS values diversity and aims for a workforce that represents the community. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Under the agency's Special Measures Recruitment Plan eligible Aboriginal and Torres Strait Islander (Aboriginal) applicants will be granted priority consideration for this vacancy. For more information on Special Measures, go to the [OCPE website](#).

## Primary objective

To provide public health leadership for COVID-19 surveillance operations and planning across the Northern Territory and oversee the case management, contact tracing, epidemiology, and reporting teams.

## Context statement

This position will contribute to the public health response against COVID-19 in the NT. The position will support all aspects of outbreak operations in the responsibility of the Centre for Disease Control including: case interviews, contact tracing, descriptive epidemiology, internal and external reporting. This experienced public health advisor will also be responsible for developing written plans, policies and documentation relating to COVID-19 management, and liaison with key government, non-government and Commonwealth stakeholders.

## Key duties and responsibilities

1. Provide medical and public health advice into the operation and evaluation of the NT's COVID-19 public health preparedness and response activities.
2. Keep up to date with COVID-19 scientific literature and national guidelines to provide evidence based advice about preparedness plans, case management, and contact management.
3. Perform role as key lead in outbreak response in event of any local transmission.
4. Support accurate and timely reporting to NT stakeholders and Commonwealth.
5. Liaison with key stakeholders including Territory Emergency Operations Centre, Centre for National Resilience (NT's managed quarantine facility), Primary Health Care, Border Control, Environmental Health, Aboriginal Community Controlled Health Sector.
6. Represent the NT on national and NT committees, expert reference groups and other appropriate forums and respond to media requests in consultation with the NT Health's Media Unit.
7. Participate in other disease control activities e.g. on-call and weekend rosters as required by the Director, Public Health.
8. Follow defined service quality standards, Workplace Health and Safety (WHS) policies and procedures relating to the work being undertaken in order to ensure high quality, safe services and workplaces.
9. Foster a positive workplace culture through exemplary leadership practices and role modelling behaviour.

## Selection criteria

### Essential

1. Eligible for registration as a medical practitioner with Australian Health Practitioners Registration Agency (AHPRA) and a fellow of the Australasian Faculty of Public Health Medicine (AFPHEM).
2. Experience in management and logistics of public health programs, especially communicable disease control, with the proven ability to lead an effective team.
3. Proven ability to interface effectively with national and local agencies and with individual stakeholders including the media.
4. Knowledge of public health principles, policy development, research methodologies and government structures and processes.
5. High-level administrative, communication and organisational skills, ability to generate reports, meet deadlines, provide COVID disease advice and write/oversee the writing of quality documents for the public, Government agencies and other stakeholders.
6. Knowledge of communicable disease control and epidemiology.

### Desirable

1. Masters of Public Health or Masters of Applied Epidemiology and Experience in Field Epidemiology or communicable disease control.

## Further information

Department of Health has a Smoke Free Policy. Staff are not permitted to smoke anywhere on Departmental premises, facilities or vehicles, nor whilst working off-site. Positions may be subject to pre-employment checks such as immunisation requirements, working with children clearance notice and criminal history checks. A criminal history will not exclude an applicant from this position unless it is a relevant criminal history. For specific immunisation requirements - Category A (direct contact with blood or body substances) or Category B (indirect contact with blood or body substances), check website for requirements: More information on pre-employment checks specific to this role can be sourced through the vacancy contact.

Approved: August 2021

Vicki Krause, Director Public Health CDC and EH