



Position Description

Aboriginal Health Worker - Healthy For Life
Wellington | February 2020



POSITION TITLE

Aboriginal Health Worker – Healthy 4 Life

LOCATION

Wellington – Various locations

POSITION DESCRIPTION

The Aboriginal Health Worker role provides direct patient contact and clinical support in the areas of Maternal and Child Health and Chronic Disease Management. The role requires participation as a team member in health promotional activities in all areas of the Program.

The position reports directly to the Team Leader – Healthy 4 Life.

KEY RESPONSIBILITIES OF THE ROLE

- Provide the delivery of quality care and support in the areas of Maternal and Child Health, Women's/Men's Health and Chronic Disease
- Ensure services provided are accurately documented on file/recall sheet/care plan as per procedure
- Coordinate appointments and support for Healthy for Life programs including Maternal and Child Health and Chronic Disease
- Use equipment as per procedures, report any functional problems
- Coordinate client transport service for Healthy for Life scheduled programs
- Comply with WACHS Clinical Procedures Manual and WACHS Policies and Procedures and Code of Conduct in delivery of service
- Manage an effective client visitation program as required to support the program
- Provide support to clients in Wellington Hospital and follow up support following discharge
- Ensure services provided are accurately documented on file/recall sheet/ care plan as per procedure
- Provide health checks and client support as required as part of Healthy for Life scheduled programs
- Actively promote Healthy for Life scheduled programs
- Utilise the availability of patient information brochures and posters
- Assist with the coordination of clinics to encourage the healthy lifestyle message
- Encourage patient contact and advice
- Promote health prevention strategies (e.g. reminder letters, highlight heart foundation day, diabetes awareness)
- Manage effective data capture processes and recording of patient information on Communicare
- Maintain secure and accurate filing of all clients files/records
- Provide a monthly/annual activity and evaluation report

SKILLS AND EXPERIENCE REQUIRED

Essential Criteria

- Aboriginality
- Evidence of current enrolment Certificate IV in Aboriginal and Torres Strait Islander Primary Health Care
- NSW Drivers License
- Demonstrated experience in providing health services to Aboriginal people in the community and/or primary health care nursing
- Proven ability to work well within a service team
- Demonstrated experience of working independently and/or showing initiative in relation to patient care
- Understanding and knowledge of specialist medical, allied health and support services locally
- Demonstrated knowledge and understanding of respect for and compliance with culturally appropriate ways of working with Aboriginal individuals, families and communities
- Demonstrated knowledge of the primary health care setting in a rural location
- Computer literacy
- Working with Children and Criminal Record check clearances.

Highly Desirable

- Certificate IV in Aboriginal and Torres Strait Islander Primary Health Care
- AHPRA registration
- Previous general practice experience
- Knowledge of chronic disease management

Note: Aboriginality is a genuine occupational qualification for the above position and is authorised under Section 14D of the Anti-Discrimination Act 1977 no. 48.

WHO WE ARE

Wellington Aboriginal Corporation Health Service (WACHS) aims to empower targeted Aboriginal and Torres Strait Islander people to take control of their individual, family and community health and wellbeing needs through the community-controlled model. Our main services are located in Wellington, Dubbo, Moree, Western Sydney, Penrith, Nepean Blue Mountains, and we provide outreach services to other towns and communities through our regional programs

We are an Aboriginal Community Controlled Health Service offering Primary Health Care Services and an Integrated Care program, as well as a number of specialist clinical staff and AHW's, a Specialist Programs Unit incorporating Social & Emotional Wellbeing, Child & Family Support, Drug & Alcohol, Aboriginal Family Health, Aboriginal Local Support, a Healthy for Life (H4L) Program, Maternal & Child Health Worker, Aboriginal Health Workers, Youth Health Worker and Dietitian targeting Maternal & Child Health and Chronic Diseases, regional programs including Australian Nurse Family Partnership Program, Aboriginal Children's Therapy Team, Tackling Indigenous Smoking Program. Our staff are supported by an Executive Management Team located across our service areas.

www.wachs.net.au